

Duties & Responsibilities of the Board of Directors and its Elected Officers

(From Article IV - Sections 6 & 8 & Article V - Sections 1 & 2 of the Association By-Laws)

Board of Directors. The Board of Directors shall consist of the elected officers, directors and Immediate Past President. The Board of Directors shall manage the property and business of the Association and shall establish operating policies as necessary to properly and effectively carry out the provisions of these bylaws.

Section 6: Treasurer. The Treasurer shall be responsible for the care and custody of the funds of the Association, for the full and accurate recording and reporting of receipts and disbursements, chair the Budget Committee, and other such duties as the bylaws or the Board of Directors may provide. The Treasurer will present a financial report at all general meetings and board meetings. The Treasurer should also come to meetings with the appropriate records to allow for the Audit Committee to conduct audits, as prescribed by these bylaws.

Section 8: Directors. There will be two [2] elected directors. These directors shall assist the President and Board of Directors as the bylaws or the Board of Directors may provide.

Elections. Elections shall be held every year in a staggered fashion. The positions of President, Vice President, Secretary, and one Director will be voted upon during odd years, and the positions of Treasurer and the other Director will be voted upon during even years.

Members in good standing, **having served, or are presently serving**, in the 2nd Battalion, 4th Marines and the Armed Forces of the United States, may be considered for the offices of President, Vice President, and the two [2] Director positions.

Members **not having served** in the 2nd Battalion, 4th Marines or the Armed Forces of the United States, but in good standing, shall be eligible for all other offices, with the exception of the Immediate Past President. Only past presidents may fill the position of Immediate Past President, an appointed staff position.

Term of Office. The term of office for all elected officers and directors shall be two years, or until the installation of their successors.